



November 2024

The 2025 Tri-Cities Sportsmen Show is set to begin in Pasco. We're excited for all that is planned for the show and we're glad you'll be a part of this event.

Enclosed is a variety of information to help you plan successfully. Please look it over and let us know if you have any questions.

Our goal is to make this event enjoyable as well as profitable for you. During set-up and the show, we are available at our Show Information Booth located by the front entrance in the Atrium.

Hope you're having a nice autumn.

Merle & Bev Shuyler
TCSS Producers

SHUYLER PRODUCTIONS
11 Pleasant View Drive – Goldendale, WA 98620
509-952-1014 – ShuylerProductions.com

For more information, visit:
ShuylerProductions.com

31st Annual
January 24-26, 2025

At the
**HAWAIIAN
 CENTER™**
 in Pasco



Presented by
LEGENDS
 CASINO • HOTEL

SPECIAL ATTRACTION
 - ALL 3 DAYS -

Come See Maasai!
 The Famous African Lion
 From Working Wildlife

Special thanks to,
**NORTHWEST
 Sportsman
 MAGAZINE**

Sunday Special **KIDS' Day**
SPECK
 CHEVROLET • BUICK • GMC • NISSAN • HYUNDAI
 CHRYSLER • JEEP • DODGE • RAM
 \$1 Off Admission
 Hourly Door Prizes
 FREE FISHING **ORIGINS ACE**
 And More!



JUST FOR KIDS
 (everyday)

Lunker Lake
VALLEY MARINE Kids Korner
 Balloon Shoot
 Air Rifle Range
 Fly Tying Workshop



Returning!

**NW
 BIG GAME
 Display**
 (Have Your Own Trophy Scored)



509-952-1014
 ShuylerProductions.com

SPECIAL ADMISSIONS

Seniors 60+ (Friday): \$7.00
 Kids' Day (Sunday)
 \$1.00 off any kid's admission
 Military Discount (everyday)
 \$1.00 off any adult's admission (w/ID)



BUY TICKETS ONLINE!
 (Visit our website for more information.)

DON'T MISS...

- Rock Climbing Wall
- Ride a Mechanical Bull

- Hunting & Fishing Seminars (Sponsored by Yakima Bait Co.)
- Fly Tying Theater
- Pay Once for All 3 Days



GENERAL ADMISSIONS

Adults: \$12.00
 Children 6-12: \$7.00
 Children under 6: FREE

HOURS

Friday: 12:00 p.m. - 7:00 p.m.
 Saturday: 10:00 a.m. - 6:00 p.m.
 Sunday: 10:00 a.m. - 4:00 p.m.

2025 Tri-Cities Sportsmen Show

--- Time Line & Check List ---

(For more details on any items, please see enclosed informational sheets.)

Sunday, December 26

- Last Day to reserve rooms at Holiday Inn Express (509-543-7000) and receive discount room rates

Friday, January 3

- Last Day to contact Benton/Franklin Health District (509-460-4205, option 1) if you are selling any food items

Any time prior to show

- Make arrangement for any shipping needs with Bekins Northwest (877-547-7174)

Monday, January 6

- Last Day to request outside phone line from the HAPO Center (509-543-2999)
- Last Day to request additional electrical power from the HAPO Center (no charge for first 500 watts)
- Pre-Registration for badges due to Shuyler Productions
- Last Day to request Move-In Assistance during set-up (no charge)

Thursday, January 23

Show set-up and registration at Pasco's HAPO Center (Please check in at the Information Booth, located by the south side of the Main Entrance in the Atrium – Badges and guest passes issued)

January 24 – 26

Tri-Cities Sportsmen Show –



For FREE publicity of your business during show hours, donate a door prize of your choice at the show's Information Booth anytime during the show weekend.

January 26

Break down and move-out begins at 4:00 p.m.

2025 Tri-Cities Sportsmen Show

Important Reminders for 2025

Make sure all your employees, staff, or volunteers are aware of the following:

HAPO Center Rules and Policies

Regarding Move-In & Booth Set-up

- No move-in through front glass doors. Side and rear doors are okay.
- HAPO Center management asks that no nails, screws, staples, glue, etc. be used on walls, floors or posts.
- Do not use tire shine products inside the buildings or on concrete surfaces around buildings. A \$500 fee for each occurrence will be charged to the exhibitor.
- If you have a large product or a large amount of product delivered, the delivery truck **MUST** have a drop gate as the HAPO Center has no loading dock.
- Booths are not furnished with tables or chairs. If needed, those items can be rented directly from the Show Decorator, the HAPO Center. An order form is included in this packet.
- The HAPO Center reminds everyone that each exhibitor responsible for damaged tile in the Expo Hall will be assessed a \$50 fee per tile.
- No confetti or glitter can be used within the facility.

Regarding Food

- No food or beverage can be served or sold to the public without prior consent.
- No outside food can be brought into the HAPO Center.

Reminders from Shuyler Productions

- The Show Information Booth is located by the south side of the Main Entrance.
- No tents, umbrellas, and/or canopies are allowed to be set up anywhere inside the Expo Hall without permission from Shuyler Productions.
- In consideration of others, please remove your vehicle from the loading areas once you have unloaded.
- Duct tape is not allowed anywhere in the HAPO Center. Gaffers Tape is available at the Information Booth for use by exhibitors.

For questions or comments, please call or text Bev at 509-952-1014 or Bev@ShuylerProductions.com



Tri-Cities Sportsmen Show 2025 Exhibitor Registration

For specific names on badges, please return
by January 6, 2025

Your Company Name

(As you want it shown on badges and program)

Move In Day Thursday Friday

Who needs a badge for your booth?

1. _____
2. _____
3. _____
4. _____

Names for purchased badges OR
Additional badges as requested:

5. _____
6. _____
7. _____
8. _____

**In case of an Emergency, please give
name & number of person to call.**

Badge & Guest Pass Information

- Exhibitors receive 4 badges & 2 guest passes. If multiple booths are rented, more badges can be issued upon your request.
- Non-profit organizations please see the reverse for more information.
- Purchase additional badges & guest passes by filling out the following information.

<u>Quantity</u>	<u>Cost</u>
_____ Badges @ \$12.00 =	_____

_____ Passes @ \$7.00 =	_____
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Total = _____

- Check/Money Order Enclosed
- VISA/MasterCard/AmExpress/Discover

Number _____

Expires _____ / _____ Security Code _____

Name on Card _____

Credit Card Billing Address _____

Signature as it appears on card

Let us know if you:

- Need a forklift or other assistance for moving in. (Forklift available Thursday only by special request – cost is \$27 per ¼ hour.)
- Need more than 500 watts of electricity. (We provide the first 500 watts at no cost to you.)
- Have an animal as part of your booth.

Registration Information

Badges & Guest Passes

- ✓ Badges & guest passes are issued during registration at the Information Booth on January 23. They are not mailed prior to the show.
- ✓ Clubs & non-profit organizations are given 8 badges with the name of the club or organization on the badge. These can be circulated among members who are working at their booth. No guest passes are given to clubs and non-profit organizations.
- ✓ "Will Call" is available at the Exhibitor Entrance for badge exchange & distribution during the show.
- ✓ Badges are in the form of punch cards. Exhibitor Entrance attendants will punch your badge each day and stamp your hand if you need to come and go throughout the day.

Check In

- ✓ Check in for the show before you set up your booth. Check in begins on set-up day, January 23 at the Tri-Cities Sportsmen Show Information Booth located by the front entrance in the Atrium of the HAPO Center.
- ✓ The facility has a no-drive-in policy. If you need forklift assistance (\$45 per ¼ hour), please let us know.

Exhibitor Fees

- ✓ All exhibitor fees must be paid in full prior to setting up exhibit.
- ✓ Payment on set-up day must be made with cash, money order, credit card, or cashier's check.

Exhibitor Entrance

- ✓ The Exhibitor Entrance is located at the SW corner of the Expo Hall. All exhibitors MUST use this entrance beginning at 8 a.m. on Friday and throughout the rest of the show. Attendants will ask to see your badge.

Additional Information

Address: Shuyler Productions
11 Pleasant View Drive
Goldendale, WA 98620

Phone: 509-952-1014

Email: Bev@ShuylerProductions.com

Website: ShuylerProductions.com

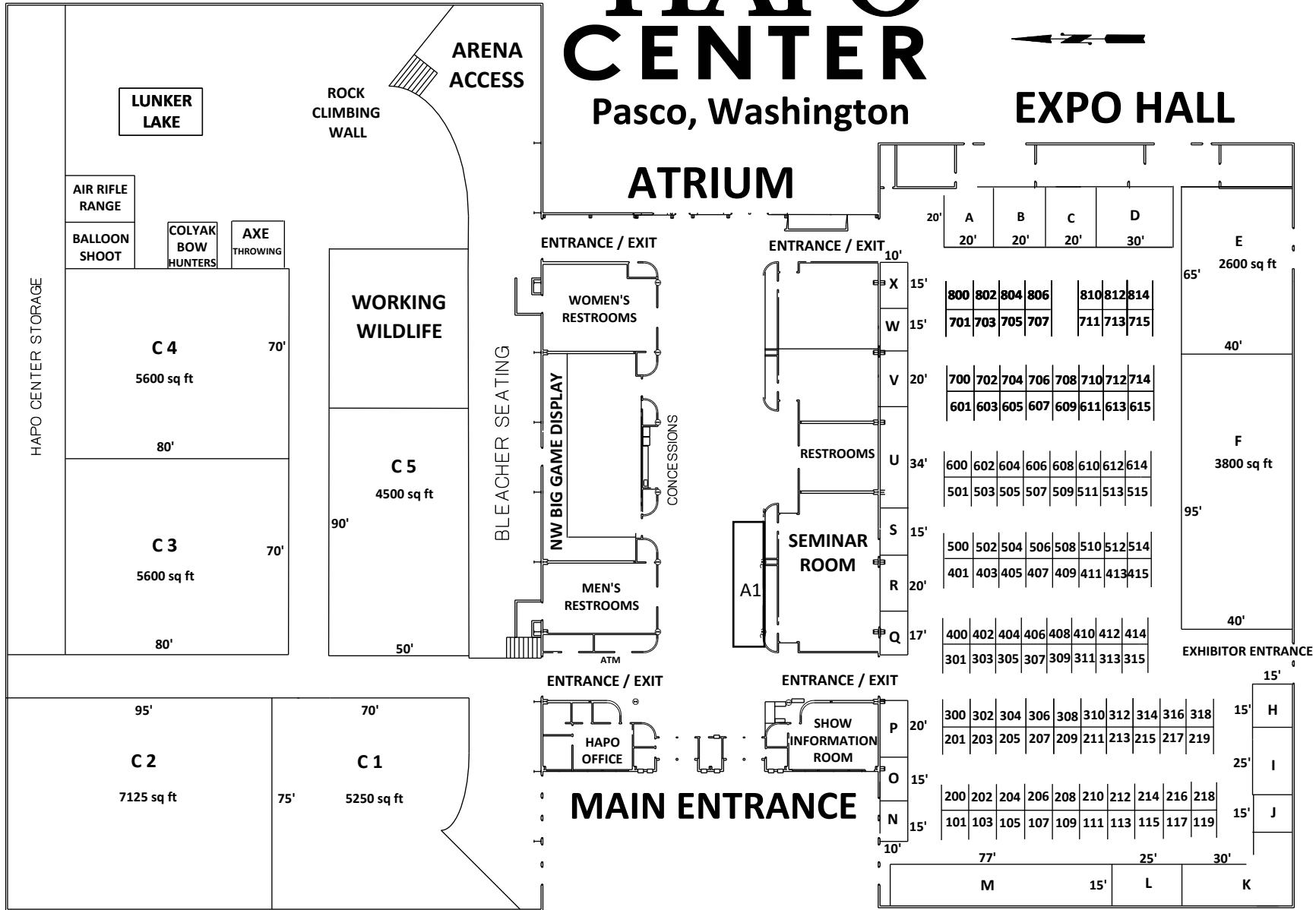
ARENA

HAPO CENTER

Pasco, Washington



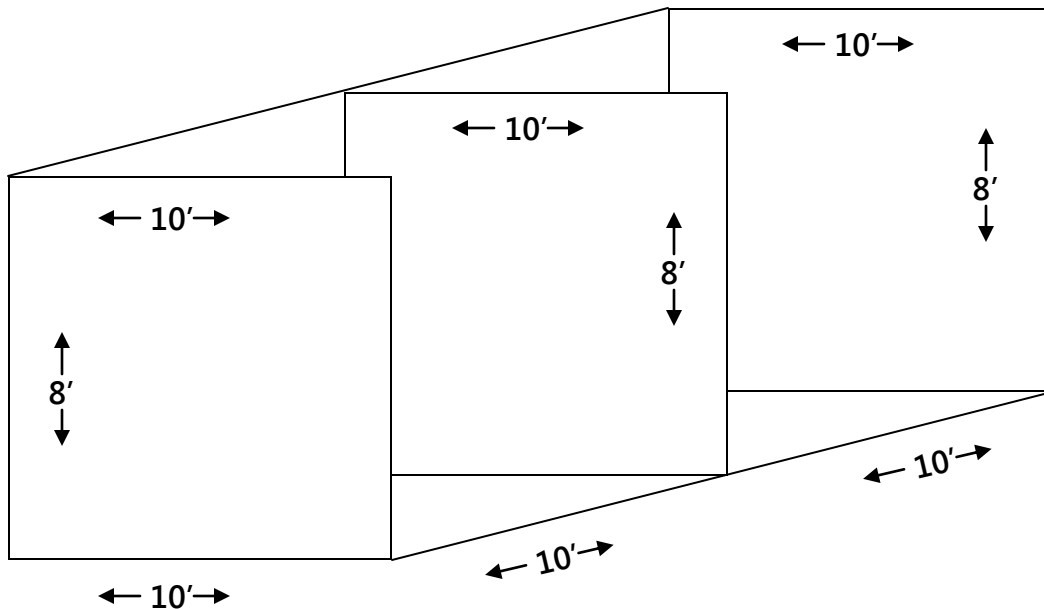
EXPO HALL



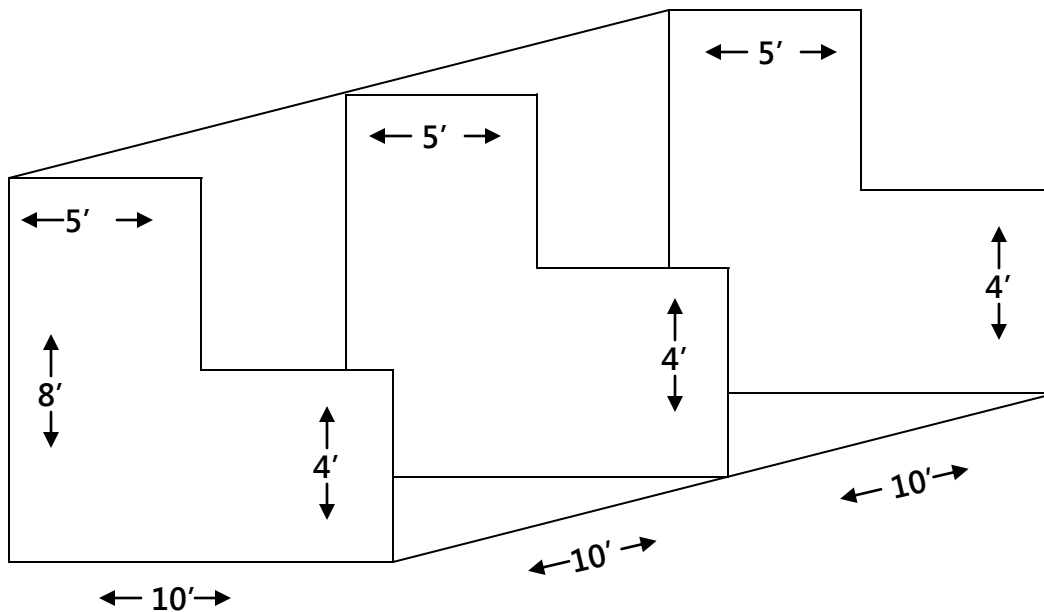
2025 TRI-CITIES SPORTSMEN SHOW

January 24, 25 & 26

Booth Set Up Guidelines



Not allowed - Blocks Neighboring Exhibitor



Accepted Set Up - Does Not Block Neighboring Exhibitor

2025 Tri-Cities Sportsmen Show

General Show Information and Policies

Show Hours

Public Show Hours - Please have someone present in your booth during show hours unless previously approved of by show management.

Friday, January 24 - noon to 7:00 p.m.

Saturday, January 25 - 10:00 a.m. to 6:00 p.m.

Sunday, January 26 - 10:00 a.m. to 4:00 p.m.

Exhibitors may be in the building after 8:00 each morning & 1 hour after show closing each show day.

Move-In Hours

Bulk Areas - Thursday, January 23 - 8:00 a.m. to 7:00 p.m.

Forklift by special request @ \$27 per ¼ hour.

Booths - Thursday, January 23 - 1:00 p.m. to 7:00 p.m. - No Drive-In.

- Friday, January 24 - 8:00 a.m. to 11:00 a.m. - No forklift available.

Move-Out Hours

Sunday, January 26 - 4:00 p.m. to 10:00

PLEASE DO NOT DISMANTLE YOUR EXHIBIT BEFORE CLOSING TIME SUNDAY!

Food and Refreshments

- HAPO Center management requests no outside food or beverage consumed at HAPO Center.

Check Cashing Policy

- Shuyler Productions cannot cash personal checks at the show. Payment for any balance on exhibit space must be made on set-up day with cash, money order, or credit card.

Selling in Washington State

- As required by Washington State law, any exhibitors selling or generating sales in Washington State must obtain a UBI number.
- If you need a temporary number at no charge to you, call 360-704-5900 or visit dor.wa.gov/marketplacefairness.

Overnight Accommodations

- Holiday Inn Express is offering show exhibitors a discounted rate. See enclosed sheet for information. Make your reservations by December 26 and mention the Tri-Cities Sportsmen Show to receive your discount.
- Other overnight accommodations available in the area are listed in this packet.

Additional Information

For questions or comments, please contact us at 509-952-1014 or Bev@ShuylerProductions.com

2025 Tri-Cities Sportsmen Show

Booth and Bulk Space Information

Electrical Power

- Each exhibitor is automatically furnished with 500 Watts electrical power at no additional cost.
- Requests for additional power must be submitted to Shuyler Productions or the HAPO Center by January 6.

Decorated Exhibit Booths

- Each decorated exhibit booth consists of cloth drapery, 3' high side panels and 8' high back walls.
- Booths are not furnished with tables or chairs. If needed, those items can be rented directly from the Show Decorator, the HAPO Center. Email - events@hapocenter.com; Phone - 509-543-2999
- The HAPO has a tiled floor. If desired, you must supply your own carpet.
- Displays or signs must be contained within the exhibit space without projections. See enclosed Booth Set-Up Guidelines sheet for more information.
- The HAPO Center will enforce a \$50 fee for every tile that is broken, deeply gouged or has tape or glue stuck that is not easily removed.

Bulk Space

- Bulk Space areas include floor space only. No space dividers or drapes are provided.
- Fuel tanks that are part of a display must have fuel tank near empty, cap taped closed & batteries disconnected.
- All trailer hitches must be covered for caution.

Show Decorator

The official show service decorator is the HAPO Center and an order form is enclosed in this packet. To contact the HAPO Center: Email - events@hapocenter.com; Phone - 509-543-2999

Security

- Neither Shuyler Productions, nor HAPO Center management, nor Franklin County will be responsible for lost, stolen or damaged merchandise or equipment. However, 24-hour security will be provided each day of the show.
- Facility janitors will not enter exhibit booths for security reasons.

Outside Phone Lines

Outside phone lines are available for the weekend. Contact HAPO Center - 509-543-2999 prior to January 6.

Shipping Information

- Bekins Northwest will accept prepaid advance shipments prior to the show.
- Receiving address is: Attn: Bekins Northwest
1100 Columbia Park Trail - Richland, WA 99352
Phone: 877-547-7174

Collect shipments will NOT be accepted.

- When requesting delivery, make sure the delivery truck has a drop gate as the HAPO Center has no loading dock.

Exhibitors Selling Any Food Items

For a food handler's permit, please call the Benton/Franklin County Health District at 509-460-4205, option 1, at least 3 weeks before the show (by January 3) for any rules or regulations.

Vendor Electrical & Equipment ORDER FORM



Event Date _____
Booth # _____

QTY	TYPE	PRE-PAID	FLOORORDER
	6' Table- Skirted	\$22.00	\$42.00
	6" Table No-Skirt	\$14.00	\$27.00
	Cocktailed Table	\$24.00	\$42.00
	Padded Chair	\$3.00	\$7.00
	Wastebasket	\$3.00	\$7.00
	Arm Light	\$45.00	\$62.00
	Table Skirt with C	\$8.00	\$15.00
	Pipe/Drape (per f	\$2.00	\$4.00
	Extension Cord	\$30.00	\$50.00
	Distro Box	\$400.00	\$425.00
TOTAL (PLUS 8.9% TAX)			

QTY	TYPE	PRE-PAID	FLOORORDERS
	Lapel Mic	\$120.00	\$150.00
	Wired Mic	\$50.00	\$85.00
	Cordless Mic	\$75.00	\$100.00
	8' Tripod Screen	\$80.00	\$110.00
	A/V Cart	\$15.00	\$21.00
	Basic Data ProjectP	\$275.00	\$375.00
	Conference Speaker Pk	\$115.00	\$145.00
TOTAL (PLUS 8.9% TAX)			

QTY	TYPE	PRE-PAID	FLOORORDERS
	Podium - Table T	\$22.00	\$32.00
	Podium - Standin	\$27.00	\$42.00
	Coat Rack	\$15.00	\$25.00
	Large Stage	\$550.00	N/A
	Small Stage	\$225.00	N/A
	Riser 6x8	\$50.00	\$75.00
	Forklift (min 1/4	\$27.00	N/A
TOTAL (PLUS 8.9% TAX)			

Other Service not on this form:

(Please see Fee Sheet for Promoters)

Price \$ _____

FORMS WITHOUT PAYMENT WILL NOT BE PROCESSED - NO CASH ACCEPTED

Total \$ _____
Method of payment \$ _____

(check, visa, MasterCard, American express, discover) no cash

Promoter Requesting Additional Equipment/Service
I authorize HAPO center to debit my credit card for the charges requested above and for any additional charges incurred during the event.
AUTHORIZE SIGNATURE _____
Date _____

Credit Card # _____
Expiration Date _____ Billing Zip _____ Code: _____
Security Code _____
I authorize HAPO center to debit my credit card for the charges requested above and for any additional charges during the event.
AUTHORIZE SIGNATURE _____
Date _____

* credit charges 3.5%

* ALL PRICES ARE SUBJECT TO CHANGE WITHOUT NOTICE

Vendor Electrical & Equipment ORDER FORM



Event Date _____

Booth # _____

Event Name	
Exhibitor's Name	
Address	
Emails (required)	
Phone	

ALL VENDOR ORDERS MUST BE IN 5 BUSINESS DAYS BEFORE THE 1ST DAY OF THE EVENT TO RECEIVE PRE-PAID PRICING (TAX NOT INCLUDED)

DUPLEX ELECTRICAL OUTLET-110 VOLT

QTY	TYPE	PRE-PAID	FLOORORDERS
	500 watt or 5 am	\$55.00	\$75.00
	1,000 watt or 10	\$62.00	\$82.00
	1,500 watt or 15	\$72.00	\$112.00
	2,000 watt or 20	\$83.00	\$133.00
TOTAL (PLUS 8.9% TAX)			

TELEPHONE/INTERNET SERVICES-MUST REQUEST 5 BUSINESS DAYS IN ADVANCE

QTY	TYPE	PRE-PAID	FLOORORDERS
	Basic Phone Line	\$95.00	N/A
	Basic Internet Lin	\$95.00	N/A
TOTAL (PLUS 8.9% TAX)			

SINGLE ELECTRICAL OUTLETS-208 VOLT/SINGLE PHASE

QTY	TYPE	PRE-PAID	FLOORORDER
	10 AMPS 1/2 HP OR LE	\$95.00	\$135.00
	15 AMPS 1HP OR LES	\$105.00	\$145.00
	20 AMPS 1.5 HP OR LE	\$115.00	\$155.00
	30 AMPS 2 HP, OR LES	\$127.00	\$177.00
	40 AMPS 3 HP OR LES	\$143.00	\$193.00
	50 AMPS 4 HP OR LES	\$159.00	\$209.00
	60 AMPS 5 HP OR LES	\$176.00	\$226.00
TOTAL (PLUS 8.9% TAX)			

SINGLE ELECTRICAL OUTLETS-208 VOLT/ THREE PHASE

	TYPE	PRE-PAID	FLOORORDER
	10AMPS 1/2 HP OR L	\$99.00	\$139.00
	15 AMPS 1 HP OR LES	\$110.00	\$150.00
	20 AMPS 1.5 HP OR L	\$121.00	\$161.00
	30 AMPS 2 HP OR LES	\$159.00	\$199.00
	40 AMPS 3 HP OR LES	\$170.00	\$210.00
	50 AMPS 4 HP OR LES	\$197.00	\$237.00
	60 AMPS 5 HP OR LES	\$176.00	\$259.00
TOTAL (PLUS 8.9% TAX)			

Tri-Cities' Hotel / Motel / RV Parks

2025 TCSS Host Hotel

Holiday Inn Express

\$129.00 Double Queen Suite

\$129.00 Single King Suite

4525 Convention Place

Pasco, WA 99301

509-543-7000

(Reserve by December 26th and
Request Sportsmen Show rates)

RV Parks

HAPO Center RV Park

Contact: 509-542-5982

www.franklincountyrvpark.com

Desert Gold Motel & Travel Trailer Park

611 Columbia Dr. SE

Richland, WA 99352

509-627-1000

Tri-Cities KOA Journey

8801 St. Thomas Drive

Pasco, WA 99301

509-542-1357

Hotel / Motels

Hampton Inn & Suites

6826 Burden Blvd

Pasco, WA 99301

509-792-1660

Red Lion Hotel Pasco Airport

2525 N. 20th Avenue

Pasco, WA 99301

509-547-0701

Best Western Premier Pasco Inn & Suites

2811 N. 20th Ave

Pasco, WA 99301

509-543-7722

Sleep Inn

9930 Bedford St

Exit 7 on I-182

Pasco, WA 99301

509-545-9554

Motel 6

1751 Fowler St

Richland, WA 99352

509-783-1250